

## **Exhibit D**

### Preventative Maintenance Guidelines

DTC shall perform the following preventative maintenance on the Leased Vehicles as follows:

1. Inspect Leased Vehicles every Three Thousand Five Hundred (3,500) miles as follows:

- \_\_\_ Check for body damage.
- \_\_\_ Listen for noises, or problems when pulling into shop. Verify no check engine light.
- \_\_\_ Inspect headlights, high beams, turn signals, back up, brake, running, four ways & emergency lighting.
- \_\_\_ Check tire press. and condition, including spare. Check for jack and lug wrench.
- \_\_\_ Interior functions: power windows & locks, a/c functions, horn, siren, park brake, seats, and seatbelts.
- \_\_\_ Check fluid level and condition of oil, p/s and transmission fluid, coolant, brake fluid. If low, determine cause.
- \_\_\_ Inspect wiper blades, washer level and operation. Inspect windshield.
- \_\_\_ Remove and inspect air filter & cab air filter. Clean or replace.
- \_\_\_ Disconnect battery and clean battery terminals. Check battery level.
- \_\_\_ General inspection of engine compartment.
- \_\_\_ Inspect engine belts, tensioner and hoses.
- \_\_\_ Check upper motor mounts, strut mounts or bushings, change engine oil and oil filter.
- \_\_\_ Inspect steering and suspension. Steering gear, tie rods, center link, struts, shocks, idler arm, ball joints, upper and lower control arm bushings, sway bar bushings and end links.
- \_\_\_ Grease ball joints, tie rods, steering components, etc.
- \_\_\_ Remove wheels. Inspect all brake linings lines, wheel cylinders, hoses, and parking brake and cables.
- \_\_\_ Inspect exhaust system for leaks or broken mounts or supports.
- \_\_\_ Inspect drive train: axle shafts and seals, CV boots, U-joints. Check differential level.
- \_\_\_ Inspect lower engine mounts and transmission mounts.
- \_\_\_ Inspect for oil, transmission, brake fluid, p/s fluid, or coolant leaks.
- \_\_\_ Rotate tires and reinstall. Torque to specification.
- \_\_\_ Run engine and recheck oil level.
- \_\_\_ Apply PM sticker and reset change oil light. Fill out oil slip.
- \_\_\_ Test drive: check for noises, drivability, shifting, and braking.

2. Perform a transmission flush at Twenty One Thousand (21,000) miles; and,

3. Perform a flush of the cooling system, braking system and power steering system at Fifty Thousand (50,000) miles, or as needed prior to that time.